

CARLISLE BOROUGH SEWER SYSTEM AUTHORITY

MEETING MINUTES

April 15, 2025

A meeting of the Carlisle Borough Sewer System Authority was held at the Wastewater Treatment Facility on Tuesday, April 15, 2025, beginning at 4:07 p.m. Authority members participating were: Curtis Stevens, Meghan Anderson, Ed Hazel, and Gary McCormick.

In addition, Brandon Hughey, Attorney from Martson Law Offices and Jamie Shambaugh, P.E. from Gannett Fleming Engineers were present.

Borough staff participating in the meeting included:, Jason Cohen, Director of Finance, Mo Abeln, Director of Water Resources, and Melissa Kenny, Treatment Plant Senior Operator.

Election of Officers

A motion and second was made followed by unanimous approval for the following positions:

Chairman – Ed Hazel

Vice-Chairman – Meghan Anderson

Secretary – Gary McCormick

Treasurer – Curtis Stevens

Appointment of Advisors

A motion and second was made followed by unanimous approval for the following positions:

Solicitor – Martson Law Office

Consulting Engineer – Gannett Fleming

Meeting Minutes

A motion and second was made to approve the minutes from the January 15, 2024 meeting. The minutes were unanimously accepted and approved as then presented.

Report from Borough

Jason Cohen, presented the latest expenditure report. He noted that the report reflected legal expenses, with no other financial activity recorded during the reporting period.

The Treatment Plant Report was reviewed during the meeting. Melissa Kenny discussed the Lab remodel, highlighting the installation of new cabinetry, freshly painted floors and walls, and recently completed electrical work. Ms. Kenny mentioned that Travis Ruhl, a mechanic at the plant had painted the newly updated Ridge Street Pump Station, from top to bottom.

Mo Abeln mentioned that the Biosolids stabilization alternative was selected at the March Borough Council Meeting and that Gannet Flemming got the approval to start with the design.

Report from Solicitor

Mr. Brandon Hughey noted that this was his last meeting he would be attending and mentioned his possible replacement Dru Miller. He also stated that the Post Road survey had been completed and is currently waiting for the written report back.

Report from Consulting Engineer

Mr. Jamie Shambaugh presented three requests that needed to be ratified.

Stover Sugar (Middlesex Township)

Lot 1 Smith Farm Development - (South Middleton Township)

Limestone Creek - (South Middleton Township)

A motion was made to approve, seconded and unanimously approved.

Mr. Jamie Shambaugh stated that the Chapter 94 Report Annual Waste load report was submitted on time.

Old Business

There was no old business.

New Business

There was no new business.

Public Comment

There was no public comment.

Adjournment

With no other reports or business to conduct a motion to adjourn was seconded. All were in favor and the motion was unanimously approved. The meeting was adjourned at 4:19 pm.

Secretary

Melissa Kenny

Recorder of Meeting Minutes